

KENTUCKY STATE BOARD OF LICENSURE FOR
PROFESSIONAL ENGINEERS AND LAND SURVEYORS

**MINUTES OF THE BOARD OF LICENSURE MEETING
APRIL 11, 2025**

KENTUCKY ENGINEERING CENTER
FRANKFORT, KENTUCKY

MEMBERS PRESENT: Joshua Calico, PLS, Chair
Michael McGhee, PE, Vice Chair
Ryan Griffith, PE, Secretary/Treasurer
Gregory Meredith, PE
Kyle Chism, PE
Nicole Galavotti, PE
Don Pedigo, PLS
Rudolph Buchheit, Ph.D.

MEMBERS ABSENT: Emmanuel Collins, Ph.D.
James Knoth, PLS
Douglas Klein

STAFF PRESENT: Kyle Elliott, PLS, Executive Director
Heather Baldwin, PE, PLS, Director of Enforcement
Jake Miller, J.D., General Counsel
Wanda Jordan, Executive Assistant
Sarah Uzzle, Assistant to the Director

GUESTS PRESENT: none

- 1. Opening of Meeting** – Joshua Calico called the meeting to order at 8:32 A.M.
 - 1.1 Approval of Agenda** – Michael McGhee moved to approve the agenda. The motion passed by unanimous vote.
 - 1.2 Disclosure of Conflicts of Interest** – Mr. Calico asked if any member had a conflict with any agenda item. No members indicated a conflict.
 - 1.3 Approval of Minutes** – Nicole Galavotti moved to approve the minutes of the January 31, 2025, meeting. The motion passed by unanimous vote.
- 2. Information - Enforcement**
 - 2.1 Franklin Circuit Court** - None

2.2 Actions of the Executive Director

2.2.1 Closed Cases – Heather Baldwin presented a tabulation of cases closed during the first calendar quarter of 2025 with actions other than disciplinary actions. Ryan Griffith moved to accept the closed cases report. The motion passed by unanimous vote.

2.2.2 Suspension – Christopher M. Cullinan and Carpenter & Cross, LLC – Ms. Baldwin updated the Board on the 2023 disciplinary action against Mr. Cullinan, his default on the terms of the Consent Decree, and these subsequent suspensions.

2.2.3 Revocation – Christopher M. Cullinan and Carpenter & Cross, LLC – Ms. Baldwin updated the Board on the subsequent revocation of Mr. Cullinan’s individual PE license and the engineering permit of Carpenter and Cross, LLC, per the terms of the 2023 Consent Decree.

2.3 Kentucky Court of Appeals, No. 2024-CA-0206-MR, Joseph B. Curd, Jr. v. KYBOELS – Jake Miller updated the Board on the recent Court of Appeals decision upholding the Franklin Circuit Court decision.

3. Action Items - Enforcement

3.1 Board Actions

3.1.1 – Thomas E. Eaton, PE #9721, Administrative Action No. 24-KBELS-0251 – Mr. Miller updated the Board on this administrative action against Mr. Eaton for his failure to respond to a Continuing Professional Development (CPD) audit for a December 2023 late renewal of his license. After Eaton failed to respond to numerous subsequent attempts by Board staff to contact him regarding his deficiency, an Administrative Complaint was filed on November 18, 2024, for his failure to respond to the CPD audit notice within 30 days, failure to submit evidence of completing 30 PDH during the 2021/2022 reporting period, failure to cooperate with a Board investigation, and for renewing his PE license without meeting the CPD requirements. Eaton did not respond to the Notice of Administrative Complaint nor participate in a telephonic Prehearing Conference held on January 17, 2025. On March 18, 2025, the Hearing Officer issued Findings of Fact, Conclusions of Law, and Recommended Order of Default Judgment which recommended that the Board be granted default judgment and enter a Final Order revoking Eaton’s PE license.

After discussion, Greg Meredith moved to accept the Hearing Officer’s Findings of Fact and Conclusions and ordered Thomas E. Eaton’s PE license, #9721, be revoked and a Final Order to that effect be prepared. The motion passed by unanimous vote.

3.2 Settlement Agreements/Consent Decrees

3.2.1 Triumph Services, LLC – Ms. Baldwin presented the terms of the Settlement Agreement with Triumph Services, LLC, and asked for the Board’s approval. Kyle Chism moved to approve the terms of the agreement. The motion passed by unanimous vote.

3.2.2 Alison Gwynn, PE – Ms. Baldwin presented the terms of the Settlement Agreement with Alison Gwynn, PE, and asked for the Board’s approval. Ms. Galavotti moved to approve the terms of the agreement. The motion passed by unanimous vote.

3.2.3 Dalton T. Hankins, PE - Ms. Baldwin presented the terms of the Settlement Agreement with Dalton T. Hankins, PE, and asked for the Board’s approval. Mr. Griffith moved to approve the terms of the agreement. The motion passed by unanimous vote.

3.2.4 Christopher A. Jones, PE – Ms. Baldwin presented the terms of the Settlement Agreement with Christopher A. Jones, PE, and asked for the Board’s approval. Mr. Chism moved to approve the terms of the agreement. The motion passed by unanimous vote.

3.2.5 Martha Elisabeth Hyde, PE - Ms. Baldwin presented the terms of the Settlement Agreement with Martha Elisabeth Hyde, PE, and asked for the Board’s approval. Mr. Meredith moved to approve the terms of the agreement. The motion passed by unanimous vote.

3.2.6 Steven Bouchareune, PE - Ms. Baldwin presented the terms of the Settlement Agreement with Steven Bouchareune, PE, and asked for the Board’s approval. Mr. McGhee moved to approve the terms of the agreement. The motion passed by unanimous vote.

4. Action Items – Other

4.1 Reapproval of 201 KAR 18:040, Fees, 201 KAR 18:060, Rejections and Denials of Applications for Licensure, 201 KAR 18:072, Experience, and Repeal of 201 KAR 18:080, Display of Licenses – Mr. Miller and Mr. Elliott presented these previously Board approved administrative regulation updates. Don Pedigo moved to approve 201 KAR 18:040, Fees, 201 KAR 18:060, Rejections and Denials, 21 KAR 18:072, Experience, and the repeal of 201 KAR 18:080, Display of licenses. The motion passed by unanimous vote.

4.2 Financial Report – Mr. Elliott presented the financial report for the third fiscal quarter of 2025. Mr. Pedigo moved to accept the financial report. The motion passed by unanimous vote.

4.3 Ad Interim Actions of the Executive Director – Mr. Elliott presented the Ad Interim actions for the first calendar quarter of 2025. Mr. Griffith moved to accept the Ad Interim report. The motion passed by unanimous vote.

4.4 Applications

4.4.1 Denied/Rejected applications – Mr. Elliott presented a list of denied and rejected applications for the first calendar quarter of 2025. Ms. Galavotti moved to accept the list. The motion passed by unanimous vote.

4.5 Executive Committee

4.5.1 April 10, 2025, meeting - Mr. Calico updated the Board about the Executive Committee meeting from the previous day.

4.5.2 January 30, 2025, Regular meeting, February 14, 2025, Special Called meeting, February 17, 2025, Special Called meeting, and February 19, 2025, Special Called meeting minutes – Mr. Calico presented the meeting minutes and made a motion from the committee for the Board to accept the committee’s meeting minutes from January 30, 2025, February 14, 2025, February 17, 2025, and February 19, 2025. The motion passed by unanimous vote.

4.5.3 New proposed 201 KAR 18:096, Fire Protection Engineering Technology Program Core Curriculum – Mr. Calico and Mr. Elliott presented this new administrative regulation to address the requirements of the amendments to KRS 322.040 during the 2025 General Assembly. After discussion, Mr. Calico made a motion from the committee for the board to approve this new proposed regulation, 201 KAR 18:096, Fire Protection Engineering Technology Program Core Curriculum, to be filed with the Legislative Administrative Regulation Review subcommittee. The motion passed by unanimous vote.

4.6 Engineering Committee

4.6.1 April 10, 2025, meeting – Mr. Chism updated the Board about the Engineering Committee meeting from the previous day.

4.6.2 January 30, 2025, committee minutes – Mr. Chism made a motion from the committee for the Board to accept the committee’s minutes from its January 30, 2025, meeting. The motion passed by unanimous vote.

4.6.3 Degree transcript requirements for Cuban engineering graduates – Mr. Chism and Mr. Elliott discussed a recent barrier that

has developed for Cuban engineering degree graduates in having their official transcripts transmitted by mail from their university to the National Council of Examiners for Engineering and Surveying (NCEES) for the Credential Evaluation service provided by NCEES. No action was taken.

4.7 Surveying Committee

4.7.1 April 10, 2025, meeting – In James Knoth’s absence, Mr. Pedigo updated the Board about the Surveying Committee meeting from the previous day.

4.7.2 January 30, 2025, committee minutes – Mr. Pedigo presented the Surveying Committee minutes from their January 30, 2025 meeting and made a motion from the committee for the Board to accept the meeting minutes. The motion passed by unanimous vote.

4.7.3 Kentucky Board of Licensure representative to the Colonial State Boards of Surveyor Registration – Mr. Pedigo updated the Board about the Colonial State Board of Surveyors Registration, the organization that prepares many metes and bounds surveying questions for the national principles and practice of surveying exam. Kentucky has been without representation on the Board for a few years. Dennis Smith, PE, PLS last represented the Kentucky Board. Mr. Pedigo and Mr. Knoth have volunteered to represent the Kentucky Board of Licensure on the Colonial State Boards of Surveyor Registration.

4.8 January 30, 2025, CPD Committee minutes – Mr. Pedigo presented the January 30, 2025, CPD Committee minutes, and made a motion for the Board to approve the minutes. The motion passed by unanimous vote.

Mr. Pedigo then made a motion for the Board to dissolve the CPD Committee, a committee created by 201 KAR 18:192, which was removed from the regulation when it was last updated, effective March 4, 2025. The motion passed by unanimous vote, and the CPD Committee was dissolved.

5. Information Items – Other

5.1 Draft Statutory changes needed for scholarships - Mr. Miller discussed proposed statutory amendments needed throughout KRS 322 for the Board to be able to offer scholarships to engineering and surveying students as a means to encourage licensure and workforce development of both professions.

- 5.2 General Update from the Executive Director** - Mr. Elliott provided the Board with recent updates of the Board of Licensure staff.
- 5.3 Kentucky/National Quarterly Exam Results** – Mr. Elliott provided a summary of the engineering and surveying exam results from the first calendar quarter of 2025.
- 5.4 National Society of Professional Engineers – Kentucky** – No report.
- 5.5 Kentucky Association of Professional Surveyors** – No report.
- 5.6 NCEES 2025 Annual Meeting, August 19-22, 2025** – Mr. Elliott updated the Board on the NCEES funded delegates for the Annual meeting and requested the Board fund Kyle Chism, Don Pedigo, Greg Meredith, James Knoth, Heather Baldwin and Jake Miller to attend the NCEES Annual Meeting in New Orleans, LA. Mr. Chism made a motion for the Board to fund and reimburse Greg Meredith, Kyle Chism, Don Pedigo, James Knoth, Heather Baldwin, and Jake Miller for their reasonable and necessary expenses for the August 2025 NCEES Annual meeting and to seek the necessary out of state travel approval from the Governor’s office. The motion passed by unanimous vote.
- 6. Adjournment** – There being no further business, Ms. Galavotti moved to adjourn. The motion passed by unanimous vote. The meeting was adjourned at 12:03 P.M.

Joshua Calico, PLS, Chair